

TRAVIS UNIFIED SCHOOL DISTRICT



Reaching beyond the boundaries
to build a community of learners.

SCHOOL SAFETY PLAN

Travis Unified School District
2751 De Ronde Drive
Fairfield, CA 94533

Golden West Middle School

Principal: Brian Howard

Approval Date: February 7, 2023

The school has partnered with local law enforcement and community responders to develop our Standard Response Protocol for threats such as active shooter, air pollution/chemical release, bomb threat, civil disturbance on campus, earthquake, fire, evacuation, severe windstorm/tornado, lockdown, lockout and threat of explosion/gas leaks/air craft accident.

Our goal is to use a Standard Response Protocol to practice simple responses to emergency situations. Staff members have been trained in emergency response and hold regular drills with students. Precautionary measures are used to secure buildings such as fencing, security cameras and visitor sign in.

The School Safety Plan was written and developed by the [EC Section 32281 (b)(1) and 32281 (b)(2)]:

Name of committee: **School Site Council**

Council/Committee Members [EC Section 32281 (b)(2)]:

Name	Position	Role
Brian Howard	Principal	Admin
Jennifer Greenway	Asst. Principal	Admin
Koreshia McLemore	Classified Staff	Secretary
Natalie McLellan	Teacher	Member
Dominic Cameron	Teacher	Member
Brian Deter	Teacher	Member
Jessica Harris	Parent	Vice Chair
Christina Alvarez	Parent	Chair
Kristy Alvarez	Student	Member

SECTION 2 – CALIFORNIA EDUCATION CODE SECTION 32281 (B)(3)

The School Safety Plan was written and developed through consultation with local law enforcement agencies including the Fairfield and Vacaville Police Departments [EC Section 32281(b)(3)].

SECTION 3 – CALIFORNIA EDUCATION CODE SECTION 32282 (A)(1)

The comprehensive school safety plan includes, but is not limited to all of the following [EC Section 32282 (a)]:

An assessment of the current status of school crime at the school and at school -related functions, which may be accomplished by reviewing one or more of the following types of information [EC Section 32282 (a)(1)]:

- Attendance rates / SARB data – [DataQuest Chronic](#) / [Dataquest Truancy](#)
- Suspension / Expulsion data - [DataQuest](#)
- California Healthy Kids Survey (CHKS) – [School Climate](#)

- Additional school specific data can be located at the following links:
 - [California Dashboard](#)
 - California Dashboard – [Additional Reports and Data](#)
 - [Dataquest](#)
 - [LCAP](#)
 - [LCAP – Accountability Model](#)
 - [SARC](#)

The above data was shared with the School Safety Committee on: December 7, 2022.

The comprehensive school safety plan includes, but is not limited to all of the following [ECSection 32282 (a)]:

Identify appropriate strategies and programs that provide and maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety [ED Section 32282 (a)(2)]:

Our school has implemented the following programs and strategies to maintain a high level of school safety:

PROGRAMS

The Master Social Worker Counseling program is currently working with students at Golden West. Our Master Social Worker has an on-campus office where students have easy access to their services.

Two of the five elementary schools that feed Golden West are on Travis Air Force Base. We currently have a Military Family Life Counselor to help support our students from military families. Their mission is to support military children by providing brief, individual, family and group counselling. In addition to building supportive relationships with students our MFLC would also be available to support staff and parents with suggestions for addressing behavioral issues.

Parents are also referred to the Parent Programs, a highly parenting program taught in our community several times a year and we are offering monthly Parent Workshops on topics that are connected to our student's safety and social-emotional well-being.

A gang intervention task force is available to us through the Vacaville Police Department and the Fairfield Police Department. In recent years our SRO has acted as our liaison to this task force.

After school activities are available throughout the school year. Golden West has athletic teams in flag football, volleyball, cross country, basketball, soccer, and track and field. We have clubs based on student interest and teacher availability. We have bands and color guard.

We have a student council and an honor society. All of these provide students safe, supervised activities after school is over.

We are currently going through Tier II of PBIS (Positive Behavior Interventions and Support) Implementation, with continued implementation during 2022-2023 school year. The program focuses on providing specific interventions for the population that needs more support than Tier I offers.

We have implemented Tier I of PBIS (Positive Behavior Interventions and Support). The program focuses on establishing consistent school-wide expectations of behavior that teach and reinforce appropriate behavior for our students. We also added the Social Emotional Learning Program this year, Ripple Effects. Each core department is teaching 9 lessons for a total of 36

lessons in the year. The program is designed to teach and reinforce student behavioral expectations school-wide.

Our Leadership students run our merit store. Students are rewarded mustang money for demonstrating PBIS (Safe, Kind, Responsible, Respectful) behaviors throughout the day. They can spend their mustang money at the merit store, enter into a raffle, or gain admittance into a preferred activity.

WEB, which stands for "Where Everybody Belongs" is a middle school orientation and transition program that welcomes 7th graders and makes them feel comfortable through the first year of their middle school experience. Built on the belief that students can help students succeed, the program trains mentors from the 8th grade class to be WEB Leaders. As positive role models, WEB Leaders are mentors and student leaders who guide the 7th graders to discover what it takes to be successful during the transition to middle school and help facilitate 7th grade success.

Golden West has implemented its CICO Check in and Check Out, and the Student Support Team meets weekly. This allows for early intervention and prevention and also streamlines our referral process.

Golden West employs a full-time health tech that assists with medical coordination and support for student emergencies.

Two full time student support specialists to assist with student behaviors. They cultivate positive behavior and provide emotional support for students along with our counselors.

Our school social worker in conjunction with the counseling department will be implementing an anger management program, Seeing Red, beginning in January. This program was conducted in the prior school year to address students with anger management needs.

Our school follows procedures for complying with laws related to school safety, including but not limited to the following Board Policies, Administrative Regulations and other documents, which can be viewed in their entirety using the corresponding links [EC Sections 32282 (a)(2)(A) – 32282 (e)]:

- A. Child Abuse Reporting procedures ([BP 5141.4](#) and [AR 5141.4](#)) [EC Section 32282(a)(2)(A)]
- B. Disaster procedures, routine and emergency, crisis response plan including adaptations for pupils with disabilities and the following. [EC Section 32282 (a)(2)(B)]
 - i. Earthquake emergency procedures that include. [EC Section 32282 (a)(2)(B)(i)]
 - I. A school building disaster plan. [EC Section 32282 (a)(2)(B)(i)(I)]
 - II. A drop procedure. [EC Section 32282 (a)(2)(B)(i)(II)] Dates/Times of drop procedure drills held at least once each quarter in elementary; once each semester in secondary schools
 - III. Protective measures to be taken before, during and after an earthquake. [EC Section 32282 (a)(2)(B)(i)(III)]
 - IV. A program to ensure that pupils, and certificated and classified staff are aware of and are trained in the procedures. [EC Section 32282 (a)(2)(B)(i)(IV)]
 - Travis USD Emergency Response Protocol
 - Emergency Response/Disaster Procedures (**Document 1**)
 - District Drill Schedule (**Document 3**)
 - ii. Establish procedures to allow a public agency to use school buildings, grounds, and equipment for mass care and welfare shelters during an emergency. ([BP 1330](#) and [AR 1330](#)) [EC Section 32282 (a)(2)(B)(ii)]
- C. Suspension/Expulsion policies and procedures ([BP 5144.1](#), [AR 5144.1](#) and [AR 5144.2](#)) [EC Section 32282 (a)(2)(C)] 9
- D. [48900 V](#) Other Means of Correction required before suspension.
- E. Procedures to notify teachers of dangerous pupils ([BP 4158/4258/4358](#) and [AR 4158/4258/4358](#)) [EC Section 32282 (a)(2)(D)]
- F. Discrimination and Harassment Policy. Include hate crime reporting procedures and policies ([BP 4112.9/4212.9/4312.9](#), [BP 4119.11/4219.11/4319.11](#), [AR 4119.11/4219.11/4319.11](#), [BP 5145.3](#), [AR 5145.3](#) and [BP 5131.2](#)) [EC Section 32282 (a)(2)(E)]
- G. Schoolwide Dress Code, if it exists, including prohibition of gang-related apparel ([BP 5132/5136](#) and [AR 5132/5136](#)) [EC Section 32282 (a)(2)(F)]
- H. Procedures for safe ingress and egress of pupils, parents, and school employees to and from school site ([BP 1250](#) and [AR 1250](#)) [EC Section 32282 (a)(2)(G)]
 - Safe Ingress and Egress Procedures (**Document 2**)
- I. A safe and orderly environment conducive to learning at the school ([BP 5137](#)) [EC Section 32282 (a)(2)(H)]
- J. Rules and procedures on school discipline ([BP 5144](#), [AR 5144](#) and [BP 5131](#)) [EC Section 32282 (a)(2)(I)]

- a. Where practical, consult, cooperate and coordinate with other school site councils or school safety planning committees.[EC Section 32282 (c)]
- b. Evaluate and amend the plan as needed and at least once each year, to ensure the plan is properly implemented. Keep an updated file of all non-sensitive safety-related plans and materials readily available for inspection by the public.[EC Section 32282 (d)]
- c. Legislature encourages that policies and procedures aimed at the prevention of bullying be included in the comprehensive school safety plan. See (E) above ([BP 5131.2](#)) [EC Section 32282 (e)]

SECTION 6 – CALIFORNIA EDUCATION CODE SECTION 32286

- Each school shall adopt its comprehensive school safety plan by March 1, 2021, and shall review and update its plan by March 1, every year thereafter. [EC Section 32286 (a)]
- Commencing in July 2000, and every July thereafter, each school shall report on the status of its school safety plan, including a description of its key elements in the annual [school accountability report card](#) prepared pursuant to Section 33126 and 35256. [EC Section 32286 (b)]

SECTION 7 – CALIFORNIA EDUCATION CODE SECTION 32288

This plan was submitted to the Student Services Department of the Travis Unified School District on **December 7, 2022** for approval by the Travis Unified School District Board of Education. [EC Section 32288 (a)]

This Safety Plan was communicated to the public at a public meeting held at the school site on **December 7, 2022** [EC Section 32288 (b)(1)]

TUSD EMERGENCY RESPONSE PROCEDURES

Active Shooter: Sounds of gunfire. Announcement may be made over intercom.

- Try to remain calm, listen to ascertain if active shooter is within your vicinity, and determine whether to Run, Hide, or Fight.
- **Run:** If there is an escape path, attempt to evacuate yourself and students. Leave your personal belongings behind.
- **Hide:** If evacuation is not possible, hide. Lock and/or blockade the door. Close the blinds. Silence your cell phone and direct your students to do so as well. Hide behind large objects. Remain very quiet.
- **Fight:** As a last resort, and only if you and your students' lives are in danger, attempt to incapacitate the shooter. Act with physical aggression. Improvise weapons.
- **When law enforcement arrives:**
 - Remain calm and follow instructions.
 - Keep your hands visible at all times.
 - Avoid pointing or yelling.
 - Know that help for the injured is on its way.
 - The school will implement Lockdown Procedures.

Air Pollution/Chemical Release: Announcement will be made over intercom.

- Staff will be notified to discontinue all athletic activity on campus.
- Call parents and dismiss students who are susceptible to respiratory problems.
- Turn off air intake systems.
- Follow shelter-in-place instructions (such as close doors/windows), if applicable.

Bomb Threat: Fire alarm will signal evacuation.

- Follow evacuation procedures.
- Students may return to class only when given the "All Clear" signal.
- **Students or staff may not remove any suspicious objects.**

Civil Disturbance on Campus: Announcement will be made over intercom.

Such an event would most likely occur if a large number of students caused a disturbance and refused efforts of administrators and teaching staff to maintain order. The following will take place:

A civil disturbance situation will be announced.

- Police will be contacted.
- Move disturbance to an isolated area, if possible. The administration will meet with concerned parties.
- Daily instruction will continue. Staff should attempt to persuade all uninvolved students to go to class. Teachers who have students in class will keep them until further notice.
- The school will implement Lockdown Procedures.

Earthquake: Ground will start shaking. For drills: announcement will be made over intercom.

- Implement "Duck, Cover and Hold" (students and staff should take protective positions under desks or tables away from and with backs to windows).
- Fire alarm will sound if students need to be evacuated (see fire procedures).
- Students may return to class only when given the "All Clear" signal.

Evacuation/Fire: Fire alarm will signal. Specific information may be relayed by intercom, if applicable.

- Fire alarm will signal evacuation unless inoperable. A bullhorn or messenger will be used if the alarm is not functioning.
- Teachers will direct students to the evacuation area(s). Teachers will be the last person out of the room and will bring their roll books.
- Students are to line up by class (according to evacuation map) in a straight line during the entire emergency.
- Teachers are to take attendance quickly and return to the front of the line to account for missing students. Implement colored card coding system once attendance is taken.
 - **Green Status Card:** Everyone is ok and accounted for.
 - **Red Status Card:** Missing or extra student(s).
Report missing students to administration.
 - **Red Cross on White Status Card:** Medical Attention Needed.
- Students may return to class only when given the "All Clear" signal.
- Students are not to be released unless instructed to do so by administration.
- Parent staging area should be established and communicated.

Lockdown – Police Activity in the area or Threatening Individual/Violent Intruder: Announcement – "Lockdown" will be made over the intercom.

Procedure when students are outside:

- Teachers should direct students into any available classroom.
- If students scatter and run, teachers are to let them go.

Procedure when all students are in class:

- Teachers should check immediately outside their room to escort any students into their class.
- PE teachers are to direct their students to an indoor location.
- Teacher should lock the door, close and lock all windows, draw blinds, close drapes and turn off lights.
- If safe to do so, monitor e-mail for possible updates or further instructions.

Severe Windstorm/Tornado "FLOOD": Announcement will be made over the intercom including words "SEVERE WINDSTORM" or "TORNADO WARNING."

- All students remain in classrooms. If students are outside, they should report to class. If this emergency occurs at lunch, all students will go to open rooms (multiuse room, gymnasium).
- Teachers should shut all blinds and drapes. Do not close windows all the way.
- Students should stay away from windows and should turn their backs to them.
- Refrain from touching any downed electrical wires.
- If "**FLOOD**" occurs prior to schools opening, "School Messenger" will send out information.

Threat of Explosion/Gas Leaks/Aircraft Accident: Announcement will be made over the intercom.

- A Duck and Cover Command will be issued, or evacuation will be ordered with the fire alarm, depending on the situation.
- In the event of gas leak, teachers will be instructed to close all windows and to wait for further instructions.

Lockout-(Secure the Perimeter)

Announcement – “Lockout” will be made over the intercom

- Bring Everyone indoors.
- Lock perimeter doors.
- Increase situational awareness.
- Keep all students /staff in the classroom.
- Staff can continue to teach/work in locked classrooms/offices.
- Take attendance
- Contact the school office if students need to use the restroom. Admin will confirm with police if it is safe to do so prior to authorizing temporary release from class.

Emergency Telephone Numbers

From an outside line CALL 911

Stay calm*Speak clearly*State your emergency*Give name/address*Allow dispatcher to direct conversation*Stay on phone

Travis Unified School District

Main Number..... (707) 437-4604

Emergency: Police/Fire/Sheriff/Medical.....911
TAFB EMERGENCY..... (707) 424-4911
Cell Phone Emergency # - Fairfield(707) 428-7373
Cell Phone Emergency # - Vacaville (707) 449-5200

Non-emergency Police:

Sheriff/Fire.....(707) 784-7030
Fairfield Police/Fire Dept.....(707) 428-7300
Vacaville Police/Fire Dept..... (707) 421-7373
TAFB Military Police Desk..... (707) 424-2800 or (707) 424-2227

Poison Control (800) 876-4766
Gas/Power Failure(800) 743-5000
Red Cross (707) 429-3131

Tune in to Radio Frequencies TV for emergency broadcasts:

KUIC95.3 FM
KCRAChannel 3

It is the teacher's responsibility to ensure these safety procedures are followed. Teachers are required to keep accurate lists of students. Teachers are responsible for the safety of their students. Teachers shall refer to site emergency evacuation plan for designated evacuation locations.



LOCKOUT



LOCKDOWN



EVACUATE



SHELTER

Safe ingress and egress procedures: Students arrive to and depart from Golden West in a controlled and supervised manner. The majority of the students are bussed to and from school from Vacaville and the Gold Ridge and South Town area of Fairfield with parent paid district bus transportation. A small number of students walk to school from Travis Air Force Base or from the neighborhood west of the school bordered by DeRonde Drive and Peabody Road and Dobe Lane and Markeley Lane. Staff members connected via radio are positioned at entry points to observe students entering and exiting campus.

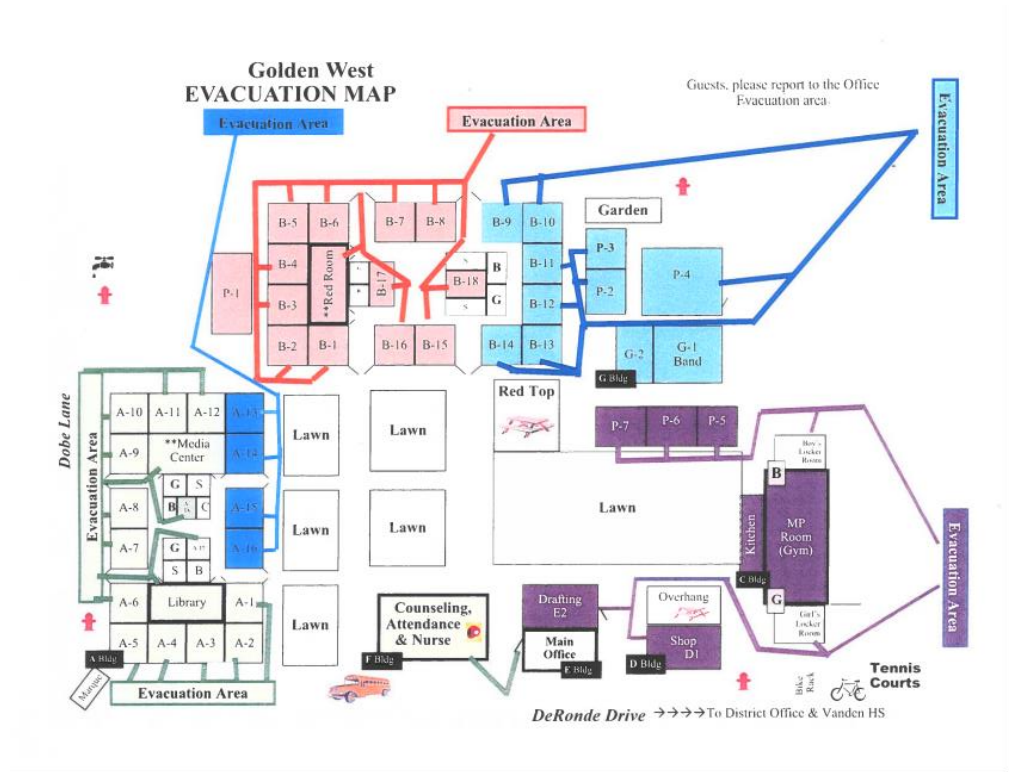
Students are trained at the end of the day to go directly to their waiting buses. Bus drivers instruct and train students to ride the bus with proper bus behavior and have outlined consequences for those that choose not to follow the rules. An after-school activity bus is provided for students living in the outer areas on Monday thru Thursday. Students that walk or ride their bicycles to Travis Air Force Base use the crosswalk in front of the school to cross the street. Students are taught to walk bicycles while on school grounds and while crossing streets and securing bikes in the bike racks. Campus monitors assists pedestrian traffic in safely crossing the parking lot in front of the school. Another monitor helps load students on the buses that stop at the school. Those students that live in the neighborhood west of the campus walk along the sidewalk adjacent to the fenced fields at the side of the school or walk through the field to reach a gate used by students from the four contiguous district schools and Center Elementary School. Drivers who pick up or drop off students are encouraged to do so on the west side of De Ronde Drive or the north side of Dobe Lane. Drivers may also use the island in the parking lot for pick up and drop off. The island separates auto traffic from school bus traffic and students can reach it from the parking lot cross walk.

During school time, students are supervised by campus monitors if moving about the school. Passes are one way campus monitors are signaled that a student is where they are supposed to be. Students are not allowed to leave the school campus during school hours. All visitors to Golden West must sign in and out at the main office and receive a name tag, which must be worn and visible at all times while on campus. There is a different color for every day. Substitute teachers wear guest teacher badges while working on campus. The School Resource Officer assists in reinforcing vehicular laws relating to speed, proper direction, and use of bus/fire lanes at and around Golden West. Signs are posted at authorized entrances and exits with visitor reporting procedures, vehicle and animals not permitted, tobacco free and drug free zones, and school operating hours. Staff members are in communication with the office and others via walkie-talkies. The staff parking lot and the school grounds are lit for evening use. The buildings are stenciled for emergency and map identification.

Our District works with various agencies to provide for the safe removal and disposal of chemicals and substances from science and elective classes. They also cover the disposal of sharps from the healthcare specialist and medication students leave at school at the end of the school year. The District Grounds and Maintenance posts integrated pest management flyers when they will be spraying chemicals around and about the school area.

The school works closely with the bus drivers in the transportation department to support appropriate behavior and language on the bus rides to and from school. Warnings, citations, and suspension from bus riding privileges are part of a PBIS and progressive discipline system that has

been put in place.





[2022-2023 Emergency Drill Schedule](#) were submitted to Student Services and updated yearly.

