

**Travis Unified School District - Child Nutrition Services Department**  
**Meal Payment Strategies and Procedures**

Travis Unified School District is passionate about ensuring students have access to nutritious school meals to support their mental, physical, and academic growth. Unpaid school debt can become a critical problem, and if left unaddressed, can impact the quality of meals for all students. We encourage parents/guardians to apply online for the Free/Reduced meal program at the district website [www.Travisusd.org](http://www.Travisusd.org) or fill out a paper application at your school site or the district office. Meal applications can be submitted anytime throughout the school year.

- Parents or Guardians are responsible for student meal payments and to ensure their children have a meal or meal money daily. Our nutrition department works hard to connect all struggling families with meal assistance, so no student goes hungry during the school day. We will work with struggling families on a case by case basis.
- **Delinquent Meal Accounts:** The Superintendent or a district official shall ensure that a student whose parent/guardian has unpaid school meal fees is not overtly identified, shamed, treated differently, or served a meal that differs from the meal choices offered to other students. Every Friday a letter is sent to alert parents/guardians of their child's negative meal account balance. We ask for the assistance of our parents/guardians to help us deliver a positive eating experience for their student by providing the required financial resources. Students who have not qualified for a free/reduced meal and lack money will still be given a wholesome, nutritious, and well-balanced meal. The Child Nutrition Services Department will then contact the parent/guardian to remind them to send their child with money for unpaid meals.
- **Students/Parents/Guardians:** Child Nutrition Services Department can accept cash or check payments. Any remaining funds left on student accounts will be carried over to the next school year and will stay with that child as they change schools within our district. Payment for meals can be made in advance in the school cafeteria, online, or at the time of service. Parents/Guardians who would like to use a credit or debit card can do so by establishing an online meal account at [www.MySchoolBucks.com](http://www.MySchoolBucks.com) using their student's ID number. ID numbers may be obtained from our cafeteria staff or by calling the Child Nutrition Services Department at (707) 437-4604 EX 1217. Our school cafeterias have computerized points of sale that maintain records of all money deposited and meals served. Information and account balances are available by calling the Child Nutrition Services Department at (707) 437-4604 EX 1217.
- **Refunds:** Refunds require a completed refund form. This can be found at the district office or online at [www.Travisusd.org](http://www.Travisusd.org) and emailed to Child Nutrition Services at [amartinez@travisusd.org](mailto:amartinez@travisusd.org) or dropped off at the district office. Parents/guardians also have the option to transfer any extra money to a sibling's account by calling Child Nutrition Services at (707) 437-4604 EX 1217.

Healthy school meals are just as important to academic achievement as the textbooks that students receive. We work hard to ensure every student has access to the nutrition they need.

**This institution is an equal opportunity provider.**